NRHS TRANSCRIPT RELEASE FORM

NORTH ROYALTON HIGH SCHOOL
14713 Ridge Road North Royalton, Ohio 44133
Counseling Department Phone: 440-582-7810
CEEB Code: 361-329

Student Name __________________________
Date: ___________ Grade/Grad Year: ______
Current Counselor ______________________

1. Make sure to update your Naviance to indicate how you applied to each college. Go to “Colleges/Colleges I’m applying to” and select: Directly to College, Common App., etc. to avoid a delay in your transcript being sent.

Email you used to complete the Common App: __________________________________________

2. Please attach a Brag Sheet if a Counselor Letter of Recommendation is required. Please check each college’s requirements. The following are Ohio Common App colleges that require a Counselor Letter of Recommendation: Antioch College * Baldwin Wallace * Case Western Reserve * Denison * John Carroll * Kenyon * Miami * Oberlin * Ohio Wesleyan * Wooster * Xavier

3. Test Scores: Most colleges, including those in the Common App, require official test scores be sent directly from the testing agency. If requested, NRHS will send unofficial test scores if they were reported to NRHS (includes PSAT, ACT and SAT). It is the student’s responsibility to know if he/she needs official scores from the testing agency, or if an unofficial report from NRHS is acceptable. **SEND TEST SCORES? YES ☐ NO ☐

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<th>College ($2.00 per college):</th>
<th>Campus Location</th>
<th>Application Type</th>
<th>Application Deadline</th>
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I authorize North Royalton High School to release an official copy of the high school transcript and other supporting materials.

Signature: ____________________________________________________________
(Parent Signature required if student is under 18.)

For Office use only: Fee paid $_________ ($2 per transcript)

Rev. Sept. 2017  **Remember: Please allow ten (10) school days to process any form (transcripts, recommendations, etc.).**