August 15, 2019

To All MPS Parents/Guardians:

In the coming school year, Marshall Public Schools has added new security policies and physical upgrades at every school building in our district, which I would like to share with you. Each of the main building entrances have been upgraded and security kiosks deployed in an effort to increase the safety and security of our students, teachers, staff, and visitors. This endeavor was made possible by the Michigan State Police School Safety Grant we were awarded in 2018.

In an effort to introduce all students and visitors to the new security procedures, we are performing a “soft launch” during school hours on August 21st, and throughout the month of September. As in times past, you will continue to use the voice and buzzer system to gain entry into the building. As you enter the building, you will report to the school office and be required to complete the check-in process using your state issued picture identification card and our new "Ident-A-Kid" security kiosk. Should you need assistance, office personnel will be there to assist you. Once your check-in process is complete, and your information verified, you will be issued a visitor pass.

Please consider this when arriving at a building:
1) The security kiosk process has been put in place to increase accountability and safety for all individuals within our buildings; particularly our students.
2) In order to gain access to one of our buildings, you must bring your state issued picture ID or driver's license every time. If you forget your ID, you will not be issued a visitor's pass.
3) Once a visitor pass has been issued, you must wear your pass at all times while within the school.
4) When leaving the building, your visitor pass will be used to check-out.

On Monday, September 30th we will "go live" with the second phase of this security initiative. The security kiosk you will have become accustomed to in the school office will be moved out into the newly constructed secured vestibules. In order to gain entry into the building, you will scan your MI State picture ID or Driver's License at the kiosk within the secure vestibule. Once the approval process is complete, your building issued visitor pass will print out for you. You will place the pass on your lapel before gaining access to the building.

Please understand again that if you do not have proper identification with you, you will not be able to gain entry into the school. We appreciate your cooperation and patience as we unveil this new process to further enhance our efforts with school safety.

Sincerely,

Dr. Randy Davis
Superintendent